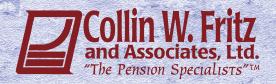
# Traditional & Roth IRAs Plus Other Tax Preferred Accounts After the SECURE Act and CARES Act CWF Products & Services Catalog





Collin W. Fritz & Associates, Ltd. (CWF) is one of the country's leading IRA and pension consulting and service firms. Our firm opened in 1984 with the mission to provide a compliance-driven, value-oriented, alternative in the marketplace. We offer the financial services industry the most complete package of IRA and pension forms and supporting services available today.

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#### Collin W. Fritz and Associates, Ltd.

#### Custodians/Trustees:

COVID-19 and the enactment of the SECURE Act and the CARES Act mandates many law changes, including IRA changes. Certainly, IRA forms must be updated. Using outdated forms is to be avoided for many reasons. If your institution has not yet decided to use electronically generated forms versus print versions you need to make this change if you want to offer quality service in a cost effective manner.

2023-2024 IRA amendments should be furnished on account of the SECURE Act, the CARES Act and SECURE Act 2.0. The change in the IRA beneficiary rules, the waiver of all 2020 RMDs, and other changes must be explained to existing IRA accountholders and beneficiaries.

We exist to help you service your customers with respect to IRAs, Roth IRAs, 401(k)s, HSAs, and other tax preferred plans. National law makers have enacted many laws to encourage individuals to save for their retirement and health needs. These laws give individuals significant tax-advantages, but they are complicated. Our forms and other products are designed to inform individuals, IRA personnel and HSA personnel.

Our IRA/HSA FormSystem™ gives a custodian/trustee many increased capabilities allowing you to perform your IRA/HSA duties more professionally and with less liability. You have access to all of the IRA forms and HSA forms you might need including many specialty forms for situations which occur infrequently. Use of electronic forms eliminates the need for paper inventory. All forms are updated as necessary to remain in compliance, and a compliant form is always at your fingertips.

Give your personnel and customers an understanding of IRAs and HSAs. Choose from over 25 topics of informational brochures that summarize important tax rulings and regulations. Provide distinct information to your customers or keep handy to jog your memory on specific subjects. Available in print and e-version for distribution or to post on your website.

CWF offers numerous IRA and HSA webinars to allow training at your location.

Retaining an excellent consulting firm is certainly a must today. There is much to know about IRAs, pension plans, HSAs, CESAs, etc. We know to ask the questions your personnel may not understand should be asked. Our primary goal is to allow your institution to minimize its potential liability with respect to its IRA, pension plan and HSA transactions.

CWF certainly wants to be your primary consulting firm. Many financial institutions fail to understand that many times it is cost effective to have a second consulting firm.

Peruse our catalog for all of the products and services that we offer. Email or call with your order today.

Sincerely,

James M. Carlson President/Attorney

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### **IRA FormSystem<sup>™</sup> Software**

#### Windows® Based Forms Completion Software

CWF has developed comprehensive software products to allow a financial institution to establish and administer IRAs, CESAs, HSAs, and other tax-preferred accounts. Now updated for the SECURE Act and CARES Act.

The FormSystem™ requires the use of Windows® versions 10 or 11. It has been designed to be installed on a local PC (or many PCs) or it may be installed on a shared folder. On each PC which is using the IRA forms software, the Borland Database Engine (BDE) must be installed. CWF provides BDF.

The system can be installed on LAN and WAN systems, and even allows for custom installations on WAN systems to maintain operational speed and data integrity.

Interfaces can optionally be accepted from and directed to virtually any host system. All interfaces are customized and will be quoted on an individual basis.

Our FormSystem<sup>™</sup> software is an excellent product furnishing you the tools to be compliant. All administrative topics are covered – opening an account, beneficiary designations, truth-in-savings, contributions, rollovers, distributions, excess contributions, recharacterizations, substantially equal periodic payments, required distributions, transfers, etc.

The System Administrator can define specific forms employees will have access to.

More and more financial institutions are using electronic plan agreements and administrative forms. Doing so:

- Eliminates the headaches of maintaining inventories of print forms;
- More specialty forms are available;
- When the forms need to be revised as a result of a law or regulatory change, such edits are easily implemented; and
- Timely updates are furnished via the internet to ensure that your institution has the most current forms and is in compliance with IRS requirements and the requirements of other regulations.



Be certain your personnel have the forms needed to properly service your IRA, SEP, SIMPLE, CESA and HSA customers

### **IRA FormSystem<sup>™</sup> Software**

CWF's IRA FormSystem<sup>™</sup> software contains more than 200 essential and specialty forms for Traditional IRA, Roth IRA, SEP-IRA, and SIMPLE-IRA. An HSA FormSystem<sup>™</sup> is also available as is a CESA FormSystem<sup>™</sup>

The system maintains full retention of the information which is entered.

The user can create a template for every form, for more efficient use. Default values for every field on every form can be maintained.

The IRA FormSystem<sup>™</sup> also performs basic compliance checking at entry time to help ensure that forms are completed correctly the first time. Data from your host system can optionally be downloaded to the FormSystem<sup>™</sup> to eliminate the re-entry of information.

Create reports summarizing the forms created, categorized by user, form, or customer with IRA FormSystem™.

Optionally Interfaces can be accepted from and directed to virtually any host system. All interfaces are customized and will be quoted on an individual basis.

#### View entire completed form before printing

Revocation in accordance with the Disclosure Statement should be mailed or delivered to: Custodian's Name Last National Bank	Deposit Information Date 03/12/2009 Acct./Inst. No. 123
Address 1 Front Street	Deposit Amt. \$2,000,00 For Tax Yr. 2009
City_Bay View State MN Zip 55555	
Attn: <u>John Q. Banker</u> Phone (111) 222-3333	Type of Contribution  ✓ Regular or Spousal for: ✓ Current Year, or ○ Prior Yea
Depositor Information Name Public, Jane Home Address 17301 State hwy 371	Rollover to: Regular IRA, or Conduit IRA SEP for: Current Year, or Prior Year Recharacterization
City Brainerd State MN Zip 56401	<ul> <li>Transfer—From Another IRA Custodian to:</li> </ul>
County Crow Wing Date of Birth 01/01/1953	<ul> <li>○ Regular/Spousal IRA, or ○ Conduit IRA</li> </ul>
Phone: Home (218) 828-0249 Work (800) 346-3961	○ Transfer—Incident to Divorce
SSN123-12-3133 Plan No.123	<ul> <li>Transfer—Surviving Spouse Elects to Treat as Own</li> </ul>
Adopting this plan agreement constitutes:  ✓ the initial adoption of an IRA plan agreement, or	Special Recontribution Rules/Hurricanes, Storms, Military     Special Rollover regarding Exxon Valdez litigation
<ul> <li>the amendment and restatement (i.e. replacement) of a previous IRA plan agreement referenced as follows:</li> </ul>	Your Regular or Spousal Contribution Limit

The FormSystem<sup>™</sup> is supported by all versions of Windows and other network operating systems

	< 1 Billion	>1 Billion
IRA Software	<b>□ \$695</b>	<b>□ \$895</b>
SIMPLE-IRA Software	□ \$199	□ \$299
<b>HSA Software</b>	<b>\$350</b>	<b>□ \$450</b>
IRA/HSA Software	□ \$895	<b>\$1145</b>
<b>CESA Software</b>	□ \$199	□ \$299
IRA/HSA/CESA	□ \$995	□ \$1345



Collin W. Fritz and Associates, Ltd.
P.O. Box 426, Brainerd, MN 56401
www.pension-specialists.com • e-mail info@pension-specialists.com

$\square$ IRA, $\square$ SIMPLE-IRA, $\square$ HSA, $\square$ IRA/H	SA, □ CESA or □ IRA/HSA/CESA
Name	Title
Institution/Organization	Phone
Address	Fax
City/State/Zip	Email

\*Furnish the number of 5498s your institution sent to the IRS last year:

☐ Yes! I wish to purchase a license for CWF's FormSystem™ Software

### **Amendments**



# Imprint your institution's name/logo and address

An IRA (i.e. the plan agreement) is a special type of revocable trust. There are special tax benefits associated with each type of IRA. An IRA can also be considered to be a special type of contract. We recommend "imprinting" your amendments because it should be very clear who furnished this amendment to an IRA accountholder or an inheriting beneficiary.

#### IRA Amendments 2023-2024

An IRA custodian/trustee is required to furnish a revised or an amended IRA plan agreement and/or IRA disclosure statement to existing IRA accountholders whenever new laws are enacted or the IRS adopts changes either by regulation or other guidance. It is important IRA owners understand their rights and opportunities under current laws.

The law changes made by the SECURE Act (December 20, 2019) and the CARES Act (March 27, 2020 and SECURE Act 2.0 (December 28, 2022) are covered and explained.

In Notice 2020-68 the IRS discussed the IRA custodian's/trustee's duty to furnish an IRA amendment. IRS regulation 1.408-6(d)(4)(C) states, "(C) If the governing instrument is amended after the account, annuity, or endowment contract is no longer subject to revocation pursuant to subdivision (ii)(A) or (B) of this subparagraph, the trustee or issuer shall not later than the 30th day after the later of the date on which the amendment is adopted or becomes effective, deliver or mail to the last known address of the benefited individual a copy of such amendment and, if such amendment affects a matter described in subdivisions (iii) through (viii) of this subparagraph, a disclosure statement with respect to such matter meeting the requirements of subdivision (iv) of this subparagraph."

#### Which IRA Amendment to Use?

Depending on your current IRA plans, you will need either a comprehensive amendment, or a disclosure statement amendment. We can help you decide which is needed.

The Disclosure Statement is primarily to be used by an institution not using CWF's IRA plan agreement forms. This amendment does an excellent job of explaining the 2023/2024 tax rules applying to IRAs.

You need to send the appropriate amendment (custodial, trust or custodial/self directed) for each IRA agreement for which you serve as the IRA custodian/trustee. There are amendments for traditional IRAs, Roth IRAs and SIMPLE-IRAs.

Comprehensive Amendment: Form 75 (40-page booklet, 4" x 8 3/4" finished size for easy mailing in a standard #10 business envelope.) This amendment is comprised of the IRS Model Form 5305-A or 5305 as modified by CWF and an entire disclosure statement, except for a financial projection.

Form 75-T is for the traditional IRA, Form 75-R is for the Roth IRA, and 75-S is for the SIMPLE-IRA. Check the proper box on the next page to indicate if you have Custodial, Trust or Custodial Self- Directed Agreements.

	50	100	250	500	1000+
Nonimprinted	\$63	\$99	\$227	\$426	\$783
✓ Imprinted	\$99	\$129	\$277	\$465	\$876

<u>Disclosure</u> Statement Amendment: Form 73 (30-page booklet, 4" x 8 3/4" finished size for easy mailing in a standard #10 business envelope.) This amendment is a totally updated Disclosure Statement. It sets forth the entire disclosure statement (except for a financial projection) as updated for new legislation.

Form 73-T is for the traditional IRA, 73-R is for the Roth IRA, and 73-S is for the SIMPLE-IRA.

	50	100	250	500	1000+
Nonimprinted	\$51	\$87	\$192	\$360	\$632
✓ Imprinted	\$73	\$117	\$239	\$399	\$682

Call for assistance in determining which amendments are needed for your customers.

### **Amendments – IRAs**

#### ORDER FORM

COMPREHENSIVE	REVISED	FORM#	<b>√IMPRINT</b>	50	100	250	500	1,000	5,000
Traditional Custodial Comprehensive Amendment	12/23	75-TC							
Traditional Trust Comprehensive Amendment	12/23	75-TT							
Traditional Custodial Self-Directed Comprehensive Amendment	12/23	75-TSD							
Dath Cushedial Carangelanasina Assaulanash	10/00	75.00							
Roth Custodial Comprehensive Amendment	12/23	75-RC							
Roth Trust Comprehensive Amendment	12/23	75-RT							
Roth Custodial Self-Directed Comprehensive Amendment	12/23	75-RSD							
SIMPLE Custodial Comprehensive Amendment	12/23	75-SC							
SIMPLE Trust Comprehensive Amendment	12/23	75-ST							
SIMPLE Custodial Self-Directed Comprehensive Amendment	12/23	75-SSD							
DISCLOSURE									
Traditional Disclosure Amendment	12/23	73-TC							
Roth Disclosure Amendment	12/23	73-RC							
SIMPLE Disclosure Amendment	12/23	73-SC							

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and Associates, Ltd. "The Pension Specialists" IM

Subtotal	
Logo (\$25 per form – digital art)	
(Sales Tax If Applicable)	
Shipping & Handling	
Total	

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75 Comprehensive Amendment Quantity	50	100	250	500	1,000+
Nonimprinted	\$63	\$99	\$227	\$426	\$783
✓ Imprinted	\$99	\$129	\$277	\$465	\$876
73 Disclosure Amendment Quantity	50	100	250	500	1,000+
Nonimprinted	\$51	\$87	\$192	\$360	\$632
✓ Imprinted	\$73	\$117	\$239	\$399	\$682

Name	Phone		
Institution/Organization	Fax		
Address	email		
City/State/Zip	Office Use Only: Acct. No.	Imprint	Date

#### Imprint your institution's name/logo and address

An IRA (i.e. the plan agreement) is a special type of revocable trust. There are special tax benefits associated with each type of IRA. An IRA can also be considered to be a special type of contract. We recommend "imprinting" your amendments because it should be very clear who furnished this amendment to an IRA accountholder or an inheriting beneficiary.

### **Amendments – Inherited IRAs**

#### ORDER FORM

COMPREHENSIVE	REVISED	FORM#	<b>✓IMPRINT</b>	10	25	50	100	250	500
Traditional Custodial Comprehensive Amendment	12/23	75-TCI							
Traditional Trust Comprehensive Amendment	12/23	75-TTI							
Traditional Custodial Self-Directed Comprehensive Amendment	12/23	75-TSDI							
Roth Custodial Comprehensive Amendment	12/23	75-RCI							
Roth Trust Comprehensive Amendment	12/23	75-RTI							
Roth Custodial Self-Directed Comprehensive Amendment	12/23	75-RSDI							
SIMPLE Custodial Comprehensive Amendment	12/23	75-SCI							
SIMPLE Trust Comprehensive Amendment	12/23	75-STI							
SIMPLE Custodial Self-Directed Comprehensive Amendment	12/23	75-SSDI							
DISCLOSURE									
Traditional Disclosure Amendment	12/23	73-TCI							
Roth Disclosure Amendment	12/23	73-RCI							
SIMPLE Disclosure Amendment	12/23	73-SCI							

Col		
		es, Ltd.

Subtotal

Logo (\$25 per form – digital art)

(Sales Tax If Applicable)

Shipping & Handling

Total

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75 Comprehensive Amendment Quantity	10	25	50	100	250	500
Nonimprinted	\$18	\$34	\$63	\$104	\$231	\$426
✓ Imprinted	\$27	\$41	\$99	\$111	\$297	\$465
73 Disclosure Amendment Quantity	10	25	50	100	250	500
Nonimprinted	\$16	\$30	\$51	\$87	\$192	\$360
✓ Imprinted	\$24	\$41	\$73	\$117	\$239	\$399

Name	Phone		
Institution/Organization	Fax		
Address	email		
City/State/Zip	Office Use Only: Acct. No.	Imprint	Date

#### Imprint your institution's name/logo and address

An IRA (i.e. the plan agreement) is a special type of revocable trust. There are special tax benefits associated with each type of IRA. An IRA can also be considered to be a special type of contract. We recommend "imprinting" your amendments because it should be very clear who furnished this amendment to an IRA accountholder or an inheriting beneficiary.

### Lobby Brochure Order Form

All brochures have been updated to incorporate statutory and regulatory changes.

### Name/Description of Brochures

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

**Brochure Quantity Imprint** 

Tame, Description of brochares	Revised	Number	Ordered	IIIIpriiit ✓	Price
IRA – Individual Retirement Accounts	1/24	100			
The Roth IRA	1/24	102			
Coverdell Education Savings Accounts	1/24	103			
Understanding Roth IRA Conversions	3/21	104			
Calculating Roth IRA Contributions	12/22	105			
The Special 50+ IRA Contribution Rules	11/23	106			
Understanding Required Distributions	1/24	107			
Helping IRA Owners – Qualified Charitable Distributions	2/21	117			
Understanding the IRA Contribution Credit	2/23	108			
RA-to-IRA Rollovers & Transfers (Including Rules for SIMPLE-IRAs & Roth IRAs)	1/24	109			
RA Opportunities (Traditional and Roth IRAs)	1/24	111			
Understanding Why You Benefit by Making a Non-deductible IRA Contribution	3/21	129-A			
Be Smarter Than Others, Make a Non-deductible Traditional IRA Contribution	3/21	129-B			
Understanding if You Qualify to Make a Deductible IRA Contribution	3/24	150			
RAs and Roth IRAs – Spousal IRA Contributions	3/24	151			
Beneficiary of Inherited IRA	1/24	154			
A Surviving Spouse's Options with Respect to Their Spouse's IRA(s)	3/24	155			
The Inherited Roth IRA	8/23	156			
FDIC Insurance – For IRAs and Other Tax Preferred Accounts	12/14	115			
SIMPLE-IRA Plans and IRAs- For Employees of Small Employers and Self Employed	1/24	118			
SEP – Simplified Employee Pension Plan	1/24	170			
One-person 401(k) Plans	3/21	182-A			
Qualified Plans – Rollovers and Direct Rollovers	3/21	189			
RAs – Nonspouse Beneficiary – Allowed to Directly Roll Over Inherited QP Funds to Inherited IRA	3/21	192			
HSA – Health Savings Accounts	5/23	124			
HSA – Business and Health Savings Accounts	5/23	125			
HSA – Health Savings Accounts and FDIC Insurance	5/23	126			
HSA – Benefit By Moving IRA Funds Tax Free to an HSA	5/23	127			
HSA – Are You a Beneficiary of a Deceased HSA Owner?	1/19	128			
IMPRINTING INSTRUCTIONS (IMPRINTING INGLUDES AND ALIVES OF TEXT)			Su	btotal	
MPRINTING INSTRUCTIONS (IMPRINTING INCLUDES ANY 4 LINES OF TEXT)  INE 1		Shippii	ng & Han	dling	
INE 2		Sales Tax	(If Applic	able)	
INE 3				Total	

Note: You may order a quantity of 25 or 50 only if you are ordering a minimum of 4 different brochures

N/A

N/A

N/A

N/A

100

\$69

N/A

250

\$109

500

\$163

\$129 \$189

1000 1000+

\$250 Quote

\$292 Quote

\$312 Quote

PRICING FOR BROCHURES

Quantity

Nonimprinted

✓ Imprinted



Brochure titles cannot be combined for quantity pricing.

### **Electronic IRA Brochures**

#### FOR YOUR WEBSITE

CWF will provide you with the text of these brochures in PDF format so that you can add them to your website. You will benefit by having a way to explain these law changes to your customers in an easy to understand format. You should not have to worry if your IRA personnel really understand the nuances of IRAs. These brochures cover a topic thoroughly.

Electronic Brochure Order Form	Brochure Revised	Number	
IRA – Individual Retirement Accounts	1/24	100	
The Roth IRA	1/24	102	
Coverdell Education Savings Accounts	1/24	103	
Understanding Roth IRA Conversions	3/21	104	
Calculating Roth IRA Contributions	12/22	105	
The Special 50+ IRA Contribution Rules	11/23	106	
Understanding Required Distributions	1/24	107	
Helping IRA Owners – Qualified Charitable Distributions	2/21	117	
Understanding the IRA Contribution Credit	2/23	108	
IRA-to-IRA Rollovers & Transfers (Including Rules for SIMPLE-IRAs & Roth IRAs)	1/24	109	
IRA Opportunities (Traditional and Roth IRAs)	1/24	111	
Understanding if You Qualify to Make a Non-deductible IRA Contribution	3/21	129-A	
Be Smarter Than Others, Make a Non-deductible Traditional IRA Contribution	3/21	129-B	
Understanding if You Qualify to Make a Deductible IRA Contribution	3/24	150	
IRAs and Roth IRAs – Spousal IRA Contributions	3/24	151	
Beneficiary of Inherited IRA	1/24	154	
A Surviving Spouse's Options with Respect to Their Spouse's IRA(s)	3/24	155	
The Inherited Roth IRA	8/23	156	
FDIC Insurance – For IRAs and Other Tax Preferred Accounts	12/14	115	
SIMPLE-IRA Plans and IRAs – For Employees of Small Employers and Self Employed	1/24	118	
SEP – Simplified Employee Pension Plan	1/24	170	
One-person 401(k) Plans	3/21	182-A	
Qualified Plans – Rollovers and Direct Rollovers	3/21	189	
IRAs – Nonspouse Beneficiary – Allowed to Directly Roll Over Inherited QP Funds to Inherited IRA	3/21	192	
HSA – Health Savings Accounts	5/23	124	
HSA – Business and Health Savings Accounts	5/23	125	
HSA – Health Savings Accounts and FDIC Insurance	5/23	126	
HSA – Benefit By Moving IRA Funds Tax Free to an HSA	5/23	127	
HSA – Are You a Beneficiary of a Deceased HSA Owner?	1/19	128	

or call 1-800-346-3961	Annual license fee
Collin W. Fritz and Associates, Ltd. "The Pension Specialists" The	1 brochure \$95/year 2-4 brochures \$250/yea 5-10 brochures \$475/yea
☐ Yes! I am interested in purchasing a license Please send me the indicated brochures.	to use CWF's Electronic Brochures.
Please send me the indicated brochures.	
Please send me the indicated brochures.  Name	Title
Please send me the indicated brochures.	Title Phone

### **Traditional IRA Forms**

### Order Form

Quantity

Quantity

**Nonimprinted** 

Nonimprinted

40-T Plan Agreement

✓ Imprinted, application & document

✓ Imprinted, application & document

✓ Imprinted

Compare your forms with the list provided below. If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961.

CURRENT PRICING APPLIES.
FOR FASTEST SERVICE IN ORDERING, COPY AND
FAX THIS FORM TO 1-800-211-0760

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description			RE	VISED	FORM	# /IMPI	RINT	25	50	100	250	500	1,000
Plan Agreements/Disclosure Statemer	nts												
Custodial Booklet Set			6	6/23	40-T								
Trust Booklet Set			6	6/23	41-T								
Custodial Self-Directed Booklet Set			6	6/23	42-T								
Administrative Forms													
IRA Disclosure Statement - Financial Pro	ojection Info	rmation	8	3/13	31								
Change of Name, Address or Beneficiary	to IRA Acc	ount	8	3/13	36								
Change of Name, Address or Beneficiary	to IRA Acc	ount	8	3/13	36-A								
IRA Contribution Form			1	1/23	54								
IRA Contribution Form (7 X 3 1/2)			1	1/16	54-A								
IRA Contribution Form (Comprehensive)			1	1/23	54-B								
Periodic Contribution Instruction or Revo	cation		1	/24	54-C								
Payroll Deduction Instruction Form			1	1/23	54-PI								
Trust or Self-Directed Contribution Form			1	1/23	54-SI								
Trust or Self Directed IRA Change of Inve	estment & D	irection	1	1/23	54-SD	1							
Investment Instruction Form for a Self-Di	rected IRA		1	1/23	54-SD	2							
Policy Statement for Self-Directed Retire	ment Accou	nts	2	2/05	54-SD	10							
Initial Self-Directed Investment Instructio	n Form		2	2/05	54-SD	11							
										Su	btotal		
							Lo	go (\$25	5 per for	m – digit	al art)		
IRA Administration Form #54-A								(S	Sales Ta	x If Appli	cable)		
Quantity	25	50	100	250	500	1000+			Shipp	ing & Ha	ndling		
Nonimprinted	\$8	\$15	\$28	\$51	\$75	Quote					Total		
✓ Imprinted	N/A	N/A	\$52	\$83	\$108	Quote							

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41-T and 42-T Plan Agreement

<u>Quantity</u>

25 50 100 250 500 1000+

Nonimprinted

\$47 \$71 \$117 \$229 \$369 Quote

\$17

N/A

25

\$43

N/A

N/A

50

\$27

N/A

50

\$62

\$89

100

\$41

\$64

100

\$99

\$122

\$149

250

\$89

\$114

250

\$198

\$239

\$259

500

\$140

\$178

500

\$339

\$399

1000 +

Quote

Quote

1000+

Quote

Quote

Quote

### **Traditional IRA Forms**

### Order Form

Compare your forms with the list provided below. If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961.

#### **CURRENT PRICING APPLIES.** FOR FASTEST SERVICE IN ORDERING, COPY AND **FAX THIS FORM TO 1-800-211-0760**

Name		
Institution Name		
Address		
City/State/Zip		
Phone:	Fax:	
e-mail:		
Office Use Only: Acct. No.	Imprint	Date

Description	REVISED	FORM #	<b>✓IMPRINT</b>	25	50	100	250	500	1,000
Administrative Forms									
Notice of Internal Recharacterization of IRA Contributions	7/20	54-TR1							
Notice of External Recharacterization of IRA Contributions	7/20	54-TR2							
Establishing a Substantially Equal Periodic Distribution Schedule	8/07	55							
Special Election Under Rev. Ruling 2002-62 Changing a SEPP Sched.	10/13	55-C							
Instruction & Authorization to Transfer IRA	7/23	56							
Certification for One Lifetime Transfer of IRA Funds to an HSA	6/22	56-H							
Instruction & Authorization to Transfer Inherited IRA	7/23	56-I							
Inst. & Auth. to Transfer Traditional IRA Funds to Another Traditional IF	RA 7/23	56-TM							
Inst. & Auth. to Transfer Traditional IRA Funds to Another Traditional IR	A 10/21	56-T2							
Instruction to Convert, Via Transfer, Traditional IRA Funds to a Roth IF	RA 1/23	56-TC							
Special Explanation to Accountholder for an IRA Recharacterization '2	3 3/24	56-TREX							
Special Explanation to Accountholder for an IRA Recharacterization '24	4 3/24	56-TREX							
IRA Distribution Form	3/24	57							
Certification for Tax-Free Charitable Distribution from a Traditional/Roth	n 3/22	57-C							
Certification of Disability Form	3/24	57-D							
IRA Self-Directed or Trust Distribution Form	3/24	57-SD							
IRA Distribution Form (includes state withholding)	3/24	57-ST							
Direction of Investment – IRA	8/07	58-SD1							
IRA Self-Directed Instruction for Investment	8/07	58-SD2							
Withholding Certificate for IRA Payments and Annual Reminder Notice	12/23	59							
Withholding Certificate for IRA Payments (Substitute IRS Form W-4P)	12/23	59-A							
Reminder Notice — Withholding Election for Automatic IRA Distribution	ns 1/23	59-B							
Reminder Notice — Withholding Election for Periodic IRA Distributions	12/23	59-C							
Withholding Certificate for IRA Payments and Annual Reminder	12/23	59-D							
Withholding Cert for IRA Paymts Payable on Demand & Annual Remind	der 12/23	59-F							
IRA Beneficiary Designation	4/19	61							
IRA Beneficiary Designation – Pro Rata	4/19	61-A							
IRA Beneficiary Designation – Per Stirpes	4/19	61-B							
						Sı	ubtotal		
Traditional IRA Administration Forms			-	Logo (\$2	5 per fo	rm – digi	tal art)		
Quantity 25 50	100 250	500 10	000+	(9	Sales Ta	x If Appl	icable)		
Nonimprinted \$17 \$27	\$41 \$89	\$140 Q	uote	_	Shipp	ing & Ha	ndling		
✓ Imprinted N/A N/A	\$64 \$114	\$178 Q	uote	_			Total		



### **Traditional IRA Forms**

### Order Form

Compare your forms with the list provided below. If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961.

### CURRENT PRICING APPLIES. FOR FASTEST SERVICE IN ORDERING, COPY AND FAX THIS FORM TO 1-800-211-0760

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description		REVISED	FORM#	<b> </b> ✓IMPRINT	25	50	100	250	500	1,000
Administrative Forms										
IRA Beneficiary Designation		9/19	61-D							
IRA Beneficiary Designation by an Inheriting Beneficiary		3/21	61-l							
Required Distribution Notice for 2024 - Version 1-8 (description on pg. 19	9)	1/24	62							
Minimum Distribution Calculation Worksheet		7/22	62-A							
Certification – Alternative Method for RMDs		7/22	62-B							
Periodic Payment Instruction for Distributions (59 1/2 to 70 1/2)		12/23	63							
Periodic Payment Instruction for Minimum Distrib. (70 1/2 and Older	er)	12/23	64							
Rollover Cert. to a Trad., SEP or SIMPLE from Trad., SEP or SIMF	PLE	6/20	65-A							
Rollover Cert. to a Trad., SEP or SIMPLE from 401(k) or Employer	r Plan	8/20	65-B							
Certification for Late IRA Rollover Contribution		10/20	65-C							<u> </u>
Conduit IRA - Waiver Form		12/14	65-W							$oxed{oxed}$
Determination of Eligibility to Use the Automatic Waiver of 60-day Rollov	/er	12/14	65-WR							
Direct Rollover Request Form		6/19	66							
Direct Rollover Request - By Inheriting Beneficiary of QP Funds		8/21	66-I							
Special Explanation Regarding Withdrawal for 2024		11/23	67							
Special Explanation Regarding Withdrawal for 2023		1/23	67							<u> </u>
Current Year - Worksheet to Calculate the Income Related to With	ndrawal	8/13	67-W							<u> </u>
Recharacterization - Worksheet to Calculate the Income Related to	to Rech.	8/13	67-W							<u> </u>
Transfer of IRA Funds from Deceased Accountholder to Beneficiar	ry	8/13	68							<u> </u>
Special Instruction — Rollover from an IRA to an Eligible Retireme	ent Plan	12/20	69							<u> </u>
Automatic Rollover Agreement – Formal Statement of Relationship	)	6/05	80							
Automatic Rollover Agreemt. – Serves both pension plan fiduciary and IRA p	provider	6/05	80-A							
Savings Account – Variable Interest Rate for Automatic Rollover IR	RA	3/05	81							<u> </u>
Money Market Deposit Account for an Automatic Rollover IRA		3/05	82							
Beneficiary's Distribution Notice and Payment - Spouse or EDB		12/23	204							<u> </u>
Successor Beneficiary's Distribution Notice & Cert. Form & Paymt	Inst.	12/23	204-A							
Inherited IRA Distribution Inst. & Certification to Comply with RMD	Rules	12/23	205							
Beneficiary's Distribution Notice and Payment - not EDB		1/23	206							$oxed{oxed}$
Customer Notice and Determination of Customer's Identity		7/14	307							<u> </u>
							Su	btotal		
Traditional IRA Administration Forms			=00		Logo (\$2	per for	m – digit	tal art)		
Quantity 25 50				000+	— (S	ales Ta	x If Appli	cable)		
Nonimprinted \$17 \$27  ✓ Imprinted N/A N/A				uote uote		Shipp	ing & Ha	ndling		
v imprinted IVA IVA	<del>л</del> 904	7 J114	φ1/0 Q	uote	_			Total		



### **RMD IRA Forms**

### Order Form

Compare your forms with the list provided below. If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961.

### CURRENT PRICING APPLIES. FOR FASTEST SERVICE IN ORDERING, COPY AND FAX THIS FORM TO 1-800-211-0760

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description		REVISED	FORM #	<b>∮</b>	NT   25	50	100	250	500	1,000
RMD Forms										
Inst. & Auth. to Transfer Trad. IRA Funds to Another T	rad. IRA	7/23	56							
Inst. & Auth. to Transfer Inherited IRA Funds		7/23	56-I							
IRA Beneficiary Designation by an Inheriting Beneficia	ary	3/21	61-I							
Required Distribution Notice for Current Year - Version 1	I-8 (see below	1/24	62							
RMD Payment Instruction		11/23	64							
Beneficiary's Distribution Notice & Payment - Spouse	or EDB	12/23	204							
Beneficiary's Distribution Notice & Payment - not EDE	3	1/23	206							
Minimum Distribution Calculation Worksheet		7/22	62-A							
Certification of Alternative Method for RMDs		7/22	62-B							
Roth IRA Distribution Form		12/23	57-R							
Beneficiary's Distribution Notice & Payment - Spouse	or EDB	3/23	204-R							
Beneficiary's Distribution Notice & Payment - not EDE	3	2/22	206-R							
RMD Brochures										
Understanding the Simplified RMD Rules		1/24	107							
Inherited IRAs		1/24	154							
Administration Forms							Sı	ubtotal		
Quantity 25	50 1	00 250	500	1000+	Logo (\$25 per form – digital art)					
Nonimprinted \$17	\$27 \$	41 \$89	\$140	Quote	(Sales Tax If Applicable)					
✓ Imprinted N/A	N/A \$	64 \$114	\$178	Quote		Shipp	ing & Ha	andling		
-							-	Total		
Brochures									-	

Brochures						
Quantity	25	50	100	250	500	1000+
Nonimprinted	N/A	\$28	\$35	\$59	\$97	Quote
✓ Imprinted	N/A	N/A	\$55	\$83	\$125	Quote
Customized	N/A	N/A	N/A	\$103	\$159	Quote



**Version #1:** Contains the two mandatory items. The actual RMD amount is to be filled-in, and it indicates that the person's deadline is either December or April, depending on accountholder's birthdate.

**Version #2:** Same a version #1 except the IRA custodian will check a box to indicate if the person's deadline is December or April.

**Version #3:** Same as version #2 except the statement references that a Form #64 is enclosed and may be completed and returned to the custodian.

**Version #4:** Same as version #3 except the accountholder is told to call the bank or access a web address to obtain the payment instruction form.

**Version #5:** Same as version #3 except the form also contains the withholding reminder information. This version should only be used for distributions.

**Version #6:** This version is completely different from the first five versions. The accountholder is notified that he or she is subject to the RMD rules, but the accountholder must call the custodian to be informed of the RMD amount and applicable deadline.

**Version #7:** This RMD notice is sent to an inheriting IRA beneficiary. The RMD amount to be completed. The beneficiary is informed he or she will owe a 50% tax unless the RMD amount is withdrawn before the deadline.

**Version #8:** RMD notice for inheriting beneficiary. Previous election of the 5-year rule will cause accountholder to owe an excise tax unless the inherited IRA is closed by December 31 of the year which contains the fifth anniversary of the IRA accountholder's death.

### **Inherited Traditional IRAs**

#### **Establishing an Inherited IRA**

CWF's inherited IRA plan agreements are a valuable product to aid your institution in providing excellent customer service to your accountholders. With language specific to inheriting beneficiaries, both your staff and accountholders will better understand the special rules which apply to beneficiaries. The rules for beneficiaries differ considerably from those of the original accountholder. It simplifies matters for the financial institution, and the inheriting beneficiary(ies), if a new plan agreement is prepared.

### Order Form

For Fastest Service in Ordering, FAX this Form to 1-800-211-0760 or Call 1-800-346-3961

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description	REVISED	FORM#	<b>√IMPRINT</b>	10	25	50	100	250	500
Plan Agreements/Disclosure Statements									
Traditional IRA Custodial – Inherited	6/23	40-TI							
Traditional IRA Trust – Inherited	6/23	41-TI							
Traditional IRA Self Directed – Inherited	6/23	42-TI							
Administration Forms									
Instruction & Authorization to Transfer Inherited IRA	7/23	56-I							
IRA Distribution Form	3/24	57							
IRA Beneficiary Designation by Inheriting Benef.	3/21	61-l							
Required Distrib. Notice for Benf.	1/24	62 (Ver. 7)							
Transfer Funds from Deceased Acct. to Benef.	8/13	68							
Beneficiary's Distribution Notice & Payment - Spouse or EDB	12/23	204							
Inherited IRA Distrib. Instr. to Comply with RMD	12/23	205							
Beneficiary's Distribution Notice & Payment - not EDB	1/23	206							
						S	ubtotal		

Plan Agreement						
Quantity	10	25	50	100	250	500
Nonimprinted	\$19	\$43	\$62	\$99	\$198	\$339
✓ Imprinted, application & document	N/A	N/A	\$89	\$122	\$239	\$399
Administration Forms						
Quantity	10	25	50	100	250	500
Nonimprinted	N/A	\$17	\$27	\$41	\$89	\$140
✓ Imprinted	N/A	N/A	N/A	\$64	\$114	\$178





### **SEP IRAs**

#### #700 - IRS Form 5305-SEP - Standard SEP Plan (2-part carbonless)

The IRS has provided a model form which employers (including a one-person business) may use to establish a SEP plan. Using this form is an easy way to establish a SEP. (This plan does not allow for integration.)

#### #702 - Service Agreement for SEPs (2-part carbonless)

The use of a SEP Service Agreement is highly recommended. This Service Agreement communicates very clearly that your financial institution will simply be the depository for the contributions; it will not serve as the plan administrator. The employer or the employer's accountant must bear these duties.

#### #170 – SEP, Simplified Employee Pension Plan (brochure)

A SEP Plan would be a very attractive pension plan alternative for many small businesses if they only knew about the SEP rules. The essentials are provided by this brochure.

#### The SEP-IRA Prototype Plan

Many employers would benefit by adopting the SEP-IRA Prototype Plan offered by CWF. The prototype plan is written to provide an allocation formula which permissibly allows integration with Social Security. This allows a larger contribution for the owners and other highly-compensated employees. Please call us if a SEP prototype is what is needed.

#### **SEP IRA Forms**

In order for a business to establish a SEP plan, it must adopt a SEP plan agreement. This agreement may either be the IRS' SEP model forms or a SEP prototype.

### Order Form

If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

"The Pension Specialists" TM

Description				1	REVISED	FORM#	✓IMPRINT	25	50	100	250	500
Plan Documents												
IRS Form 5305-SEP – Standard SEP Plan					1/19	700						
IRS Form 5305A-SEP – SAR-SEP					6/06	701						
Service Agreement for SEPs					10/09	702						
Brochure												
SEP, Simplified Employee Pension Plan					1/24	170						
SEP-IRA Administration Forms Quantity	25	50	100	250	500	1000+		_	digital a			
Nonimprinted	\$17	\$27	\$41	\$89	\$140	Quote	(5		x If Appl	´   '		
✓ Imprinted	N/A	N/A	\$64	\$114	\$178	Quote		Shipp	oing & Ha	andling		
										Total		
SEP-IRA Brochure												
Quantity	25	50	100	250	500	1000+				'allin	W/ I	_vit7
Nonimprinted	N/A	\$28	\$35	\$59	\$97	Quote			ノハ	ollin	VV. I	
✓ Imprinted, application & document	N/A	N/A	\$55	\$83	\$125	Quote			<b>a</b>	nd Ass	ociate	s, Ltd

### **SIMPLE-IRAs**

#### A Small Business Advantage

A SIMPLE (Savings Incentive Match Plan for Employees of Small Employers) IRA plan offers great advantages for businesses with no more than 100 employees who earned \$5,000. It is a simplified version of a 401(k) plan. Your financial institution can provide business owners and their employees with a simplified way to contribute toward retirement. A SIMPLE-IRA Plan reduces taxes and, at the same time, helps to attract and retain quality employees. By handling most of the details, your financial institution can offer a retirement plan that is simpler to operate with lower start-up and annual costs. A one-person business in some situations will benefit by sponsoring a SIMPLE-IRA plan.

CWF has several products and services that are specialized for servicing SIMPLE-IRA customers.

#### SIMPLE-IRA Consulting \$130

Our Toll-Free Consulting Hotline provides immediate, reliable answers to vexing technical questions and gives you unlimited access to our experienced attorneys and pension specialists. Whether it's a customer question, technical interpretation or an internal administration problem, the compliance solution is to dial the pension specialists.

#### SIMPLE-IRA FormSystem™ Software \$199

CWF's specialized SIMPLE-IRA FormSystem<sup>™</sup> software contains essential and specialty forms for SIMPLE-IRAs. The system maintains full retention of the information while performing basic compliance checking to help ensure t hat forms are completed correctly. Several features are included for efficient use and accuracy. The FormSystem<sup>™</sup> is supported by all versions of Windows and other network operating systems.

#### SIMPLE-IRA Printed Forms and Lobby Brochure

See the following list of forms that includes the SIMPLE-IRA Plan Agreements and administration forms. CWF has also created a SIMPLE-IRA (#118) informational brochure that can be provided by a financial institution or used by the business customer to share details with employees.

Collin W. Fritz and Associates, Ltd. "The Pension Specialists" TM	Collin W. Fritz and Associates, Ltd. P.O. Box 426, Brainerd, MN 56401 www.pension-specialists.com • e-mail info@pension-specialists.com										
<ul> <li>Yes! I wish to purchase the SIMPLE-IRA Consulting Service</li> <li>Yes! I wish to purchase a license for CWF's SIMPLE-IRA FormSystem™</li> </ul>											
☐ Yes! I wish to purchase a license for CWF's SIMPLE-IRA FormSystem™											
Name	Title										
Institution/Organization	Phone										
Address	Fax										

### **SIMPLE IRA Forms**

### Order Form

✓ Imprinted,

**Nonimprinted** 

**Nonimprinted** 

✓ Imprinted,

**Brochure Quantity** 

✓ Imprinted,

941 and 942 Plan Agreement Quantity

Compare your forms with the list provided below. If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961.

CURRENT PRICING APPLIES.
FOR FASTEST SERVICE IN ORDERING, COPY AND
FAX THIS FORM TO 1-800-211-0760

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description	REVISED	FORM #	<b>✓IMPRINT</b>	25	50	100	250	500	1,000
SIMPLE-IRA Plan Agreements/Disclosure Statement									
SIMPLE Custodial Booklet Set	1/24	940							
SIMPLE Trust Booklet Set	1/24	941							
SIMPLE Self-Directed Booklet Set	1/24	942							
SIMPLE-IRA Administrative Forms									
IRS Form 5305-SIMPLE	6/12	917-A							
IRS Form 5304-SIMPLE	6/12	917-B							
SIMPLE Summary Description for 2024 (5305 version)	4/24	918-A							
SIMPLE Summary Description for 2024 (5304 version)	4/24	918-B							
SIMPLE Summary Description for 2024 (5304 version) Alternate Version	7/23	918-C							
SIMPLE Summary Description for 2023 (5305 version)	7/23	918-D							
SIMPLE Summary Description for 2023 (5304 version)	7/23	918-E							
SIMPLE Summary Description for 2023 (5304 version) Alternate Version	7/23	918-F							
SIMPLE Service Agreement (5305 version)	8/08	919-A							
SIMPLE Service Agreement (5304 version)	8/08	919-B							
SIMPLE Worksheet	10/15	920							
Payroll Contribution Report	9/11	921							
SIMPLE Transfer Certification	9/11	956							
SIMPLE Rollover Certification	1/16	965							
Rollover from a SIMPLE-IRA to an Eligible Retirement Plan	11/19	969							
SIMPLE Elective Contribution for 2023 (5305 version)	9/23	970-A							
SIMPLE Elective Contribution for 2023 (5304 version)	9/23	970-B							
SIMPLE Elective Contribution for 2022 (5305 version)	7/22	970-C							
SIMPLE Elective Contribution for 2022 (5304 version)	7/22	970-D							
SIMPLE-IRA Brochure									
SIMPLE-IRA – Savings Incentive Match Plans Questions & Answers	1/24	118							
CIMPLE IDA Administration Forms Occupito OF 100	050 5	00 400	0.			Su	btotal		
SIMPLE-IRA Administration Forms Quantity 25 50 100  Nonimprinted \$17 \$27 \$41	250 50 \$89 \$1			Logo (\$25 per form – digital art)					
✓ Imprinted N/A N/A \$64	\$114 \$1			(Sales Tax If Applicable)					
	Ψ11-7 Ψ1			Shipping & Handling					
940 Plan Agreement Quantity 25 50 100		00 100		. Total					
Nonimprinted \$43 \$62 \$99	\$198 \$3	39 Quo	ote						



N/A

25

\$47

N/A

25

N/A

N/A

\$89

50

\$71

\$98

50

\$28

N/A

\$122

100

\$117

\$149

100

\$35

\$55

\$239

250

\$229

\$259

250

\$59

\$83

\$399

500

\$369

\$429

500

\$97

\$125

Quote

1000+

Quote

Quote

1000 +

Quote

Quote

### **Roth IRA Forms**

### Order Form

Compare your forms with the list provided below. If you have any questions about whether or not your existing forms are out of compliance, call CWF at 1-800-346-3961.

### CURRENT PRICING APPLIES. FOR FASTEST SERVICE IN ORDERING, COPY AND FAX THIS FORM TO 1-800-211-0760

41-R and 42-R Plan Agreement Quantity

✓ Imprinted, application & document

Nonimprinted

25

\$47

N/A

50

\$71

\$98

100

\$117

\$149

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description				REVISE	D   FORM	#  <b>/</b> IN	MPRINT	25	50	100	250	500	1,000
Plan Agreements/Disclosure Statements ar	ıd Admi	in Forr	ns										
Roth IRA Custodial Booklet Set			12/23	40-R									
Roth IRA Trust Booklet Set				12/23	41-R								
Roth IRA Custodial Self-Directed Booklet Set				12/23	42-R								
Change of Name, Address or Beneficiary to a	Roth IR	A Acco	unt	8/13	36-R								
Change of Name, Address or Beneficiary to Ro	oth IRA	Accour	nt	8/13	36-R/	4							
Roth IRA Contribution Form				11/23	54-R								
Roth IRA Contribution Form & In-house Transf	er			11/23	54-RI	3							
Roth IRA Trust or Self-Directed Contribution Fo	orm			11/23	54-RS	D							
Instruction & Authorization to Transfer Roth IR.	A Funds	3		4/19	56-R								
Instruction & Authorization to Transfer Inherited	d Roth I	RA Fur	nds	7/20	56-R	ı							
Roth IRA Distribution Form				12/23	57-R								
Distribution to Roth IRA Owner				12/23	57-RV	٧							
Distribution to Roth IRA Beneficiary				12/23	57-RI	3							
Roth IRA Self-Directed or Trust Distribution Fo	rm			12/23	57-RS	D							
Roth IRA Beneficiary Designation				3/21	61-R								
Roth IRA Beneficiary Designation				8/13	61-R/	4							
Roth IRA Beneficiary Designation				3/21	61-RI	3							
Roth IRA Designation by an Inheriting Benefici	ary			3/21	61-R	ı							
Cert. Rollover to a Roth from Roth or Military D	eath Gr	atuity o	or SGLI	8/20	65-R1	Α							
Cert. Rollover to a Roth from 401(k) or Employ	er Spon	sored	Plan	4/19	65-R1	В							
Cert. for Internal Conversion of a Traditional or	SEP to	a Roth	IRA	3/22	65-R	2							
Conversion of Funds Within an Employer Retire	emt Plar	n to Ro	th IRA	2/18	65-R	3							
Inst. & Cert. for External Conversion of a Trad.	IRA to	a Roth	IRA	3/22	65-R	4							
Direct Rollover Request Form for a Designated	d Roth A	ccoun	t	5/08	66-R								
Withdrawal of Excess Contribution from an IRA	4			11/23	67								
Transfer of Roth IRA Funds – From Deceased	Accthld	er to B	enef.	8/13	68-R								
Roth IRA Beneficiary's Distrib. Notice & Payme	ent - Spo	ouse o	r EDB	3/23	204-F	3							
Inherited Roth IRA Distrib. Inst. & Cert. to Com	ply with	RMD	Rules	2/23	205-F	3							
Roth IRA Beneficiary's Distrib. Notice & Payme	ent - not	EDB		2/22	206-F	٦							
Administration Forms Quantity	25	50	100	250	500 10	00+				Sı	ubtotal		
Nonimprinted	\$17	\$27	\$41	\$89	\$140 Qı	uote	Lo	•	•	rm – digi			
✓ Imprinted	N/A	N/A	\$64	\$114	\$178 Qı	uote	(Sales Tax If Applicable)						
40-R Plan Agreement Quantity	25	50	100	250	500 10	00+			Shipp	ing & Ha	ndling		
Nonimprinted	\$43	\$62	\$99			uote	_				Total		
✓ Imprinted, application & document	N/A	\$89	\$122	\$239	\$399 Qı	uote	_						



500

\$369

\$429

1000+

Quote

Quote

250

\$229

\$259

### **Inherited Roth IRAs**

#### **Establishing an Inherited Roth IRA**

CWF's inherited Roth IRA plan agreements are a valuable product to aid your institution in providing excellent customer service to your accountholders. With language specific to inheriting beneficiaries, both your staff and accountholders will better understand the special rules which apply to beneficiaries. The rules for beneficiaries differ considerably from those of the original accountholder. It simplifies matters for the financial institution, and the inheriting beneficiary(ies), if a new plan agreement is prepared.

### Order Form

✓ Imprinted

For Fastest Service in Ordering, FAX this Form to 1-800-211-0760 or Call 1-800-346-3961

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

Description		R	EVISED	FORM #	<b>  ✓IMPRINT</b>	10	25	50	100	250	500
Plan Agreement/Disclosure Statement											
Roth IRA Custodial – Inherited			6/23	40-RI							
Roth IRA Trust – Inherited			6/23	41-RI							
Roth IRA Self Directed – Inherited			6/23	42-RI							
Administrative Forms											
Inst. & Authorization. to Transfer Inherited Roth IRA	Funds		7/20	56-RI							
Roth IRA Distribution Form			12/23	57-R							
Roth IRA Designation by Inheriting Beneficiary.			3/21	61-RI							
Required Distribution Notice for Beneficiary (Ver. 7)	ı		1/24	62 (Ver. 7	7)						
Transfer of Roth IRA Funds to Beneficiary			8/13	68-R							
Roth Beneficiary Notice and Payment - Spouse or EDB			3/23	204-R							
Inherited Roth IRA Distribution to Comply with RMD	)		2/23	205-R							
Roth Beneficiary Notice and Payment - not EDB			2/22	206-R							
								Sı	ubtotal		
Plan Agreement							Logo –	digital aı	rt (\$25)		
Quantity 10	25	50	100	250	500	(9	Sales Ta	x If Appl	icable)		
Nonimprinted \$19	\$43	\$62	\$99	\$198	\$339	Shipping & Handling					
✓ Imprinted N/A	N/A	\$89	\$122	\$239	\$399				Total		
Administration Forms											·
Administration Forms Quantity 10	25	50	100	250	500		_		440	***	• • •
Nonimprinted N/A		\$27	\$41		\$140			刀C	ollin	W. F	ritz



\$178

N/A

### **Roth IRA Conversion**

## Increase Roth IRA conversion activity with informational brochures

Don't wait for customers to come to you with questions. Inform them on their possibility for tax savings. Equip your IRA personnel with the information that they need to answer questions and assist with conversions. Many individuals will find converting a traditional IRA to a Roth IRA very attractive for tax savings.

Consider a series of informational brochures for a mail or email campaign

#### #104

Why Should I Consider Converting My Traditional IRA into a Roth IRA?

#### #104-A

Now is the right time to convert to a Roth IRA

#### #104-B

Convert now for a tax-free future

#### #104-C

Realize Tax-Free Income After a Roth IRA Conversion

We suggest furnishing CWF #104 brochures to your existing IRA accountholders or to inform clients who may have IRAs with another IRA custodian that you are ready and able to help them with their IRA conversion. Use CWF Administrative forms for proper documentation.

Your institution may purchase a license for these brochures (i.e. the copy of the brochure) to use or modify as you wish. The license fee is \$65. Or, you may purchase printed brochures. See the attached order form.



### Roth IRA Conversion

ORDER FORM

### **Brochures and Forms to Assist** Conversion to Roth IRA

For convenience and efficiency, electronic versions of all CWF forms and brochures are available.

FOR FASTEST SERVICE IN ORDERING. EMAIL OR CALL 1-800-346-3961

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

#### QTY **Brochure** Roth IRAs Why Should I Consider Converting My Traditional IRA into a Roth IRA? 1/20 104 Now is the Now is the right time to convert to a Roth IRA 11/15 104-A right time to Convert now for a tax-free future 11/15 104-B convert to a Roth IRA Realize Tax-Free Income After a Roth IRA Conversion 11/15 104-C **Administrative Forms** Instruction to Convert, Via Transfer, Traditional IRA Funds to a Roth IRA 2/20 56-TR1 **Roth IRAs** Cert. Rollover to a Roth from Roth or Military Death Gratuity or SGLI 8/20 65-R1A 4/19 Cert. Rollover to a Roth from 401(k) or Employer Sponsored Plan 65-R1B Convert now for a tax-free Cert. for Internal Conversion of a Traditional or SEP to a Roth IRA 3/22 65-R2 future. Conversion of Funds Within an Employer Retirement Plan to Roth IRA 2/18 65-R3 Conversion of a Traditional IRA or SEP-IRA to a Roth IRA 3/22 65-R4 65-R5 Certification for the Internal Conversion of a SIMPLE-IRA to a Roth IRA 12/20 | 65 D6 | Certification for the External Conversion of a SIMPLE-IRA to a Roth IRA 12/20

e-version license fees ☐ Forms \$23 □ Brochures \$65

00 110	12/20	JUI 11 17 V	10				
Subtotal							
(Sales Tax If Applicable)							
Total							

#### **PRICING FOR BROCHURES**

Quantity	25	50	100	250	500	1000	1000+	
Nonimprinted	\$18	\$28	\$35	\$69	\$115	\$209	Quote	
✓ Imprinted	N/A	N/A	\$59	\$93	\$136	\$244	Quote	
Customized W/Logo	N/A	N/A	N/A	\$113	\$166	\$285	Quote	

#### PRICING FOR ADMINISTRATIVE FORMS

Quantity	25	50	100	250	500	1000+	
Nonimprinted	\$17	\$27	\$41	\$89	\$140	Quote	
✓ Imprinted	N/A	N/A	\$64	\$114	\$178	Quote	





**Roth IRAs** 

Realize

Tax-Free Income After

a Roth IRA

Conversion.

### IRA Compliance-Plus Package

### 3 Vital Services — 1 Competitive Price

This package consists of several key products and services that will help you maintain IRA compliance, including our Pension Digest monthly newsletter, con-

sulting hotline and IRA Procedures Manual.

The IRA Procedures Manual shows you how to handle guestions about contributions, distribution options and all facets of IRA plan administration and reporting. We update the IRA Procedures Manual, not less than annually, to ensure that you'll always be working with up-to-the-minute information. Available as electronic download or in 3-ring binder format.

Our Toll-Free Consulting Hotline provides immediate, reliable answers to vexing technical questions and gives you unlimited access to our experienced attorneys and pension specialists. Whether it's a customer question, technical interpretation or an internal administration problem, the compliance solution is to dial the pension specialists at Collin W. Fritz and Associates, Ltd.

The Pension Digest reports, analyzes and explains current retirement plan issues and developments. You can receive an 8-page printed newsletter by mail or electronic version by email.

#### Your Compliance Plus or Per-Service Price

							Over
Assets in Millions	1-50	51-75	76-100	101-250	251-500	501-1,000	1,000
Newsletter Only	\$95	\$95	\$95	\$95	\$95	\$95	\$95
Consulting Only	\$195	\$250	\$300	\$350	\$400	\$450	Quoted
Procedures Manual Only*	\$135	\$135	\$135	\$135	\$135	\$135	\$135
Procedures Manual Update*	\$95	\$95	\$95	\$95	\$95	\$95	\$95
Consulting/Newsletter	\$255	\$320	\$370	\$420	\$470	\$520	Quoted
Consulting/Newsletter/ Procedures Manual*	\$320	\$385	\$435	\$485	\$535	\$585	Quoted

<sup>\*3-</sup>ring binder format fee. Electronic version has separate fee, see page 24 or call for quote.

### **Procedures Manual**

IRA • HSA • CESA

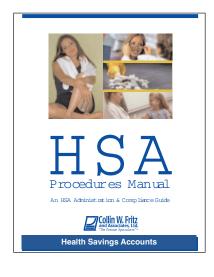
### 3 valuable resources to help you and your staff operate in compliance with IRAs, CESAs and HSAs

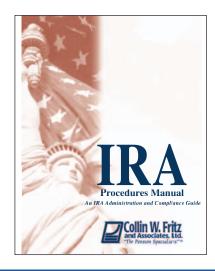
- CWF's Procedures Manuals progress systematically through the many steps in administering IRAs, CESAs or HSAs. The manuals address problem situations and offers solutions.
- These Procedures Manuals provide personnel with clear, well-organized information on how to properly document transactions such as opening an account, transferring or roll overs, making distributions and much more.
- The manuals explain when a form must be used, what must be completed, and why it must be completed. Examples of forms are provided, as well as up-to-date information on IRA rules.
- CWF's Procedures Manuals are a comprehensive resource you can use to train new personnel and instruct them in many of the basic rules governing IRAs, CESAs or HSAs.

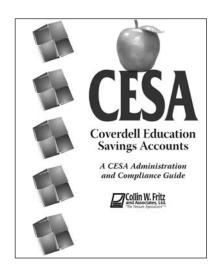
### Offered in two formats CWF's Procedures Manuals easily provide resourceful information and guidance at your desk or computer.

The electronic download gives you the power to research and answer your clients' questions with the stroke of a key. For use at a single workstation, or on an entire network, this product provides easy to-access information in a Windows® based format, right at your computer.

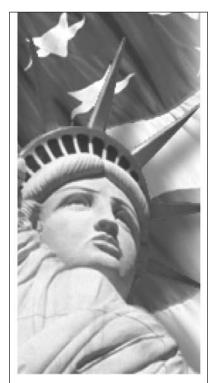
The 3-ring binder format offers the traditional printed resource manual at your workstation.







### **IRA Procedures Manual – 2023**



### RA Procedures Manual

An IRA Administration and Compliance Guide





#### **Expert Up-To-Date IRA Administration Guidance**

CWF's IRA Procedures Manual software is updated with the most recent rules to help you operate in compliance with Traditional IRAs, Roth IRAs, SEP-IRAs and SIMPLE-IRAs.

We updated our IRA Procedures Manual in March of 2023. The many new laws are covered, including the new laws for inherited IRAs or beneficiary IRAs and the IRA limits for 2023. We update this manual at least once each year. We have a print version and an e-version. We suggest having both. Unlimited search capabilities using Acrobat Reader® gives you the power to research and answer your clients' questions. With a stroke of a key easily search the entire manual for key words or a phrase and a view screen will appear with links to each match.

#### **Annual Fee**

Our annual fee is \$165 for the e-version and \$99 for the print version. The fee is \$215 for both versions. This Procedures Manual helps an IRA custodian/trustee to have well informed staff. Your staff and your customers will benefit by having access to this Procedures Manual.

	Print	E-Version &
E-version	Version	Print Version
<b>\$165</b>	□ \$99	□ \$215

Order your electronic download today by faxing or emailing this order form to 1-800-211-0760 or info@pension-specialists.com

#### \*AGREEMENT FOR MANUALS WITH UPDATE SERVICE

You will receive an invoice for the initial fee. The annual license fee for the update service is invoiced on the first and second contract anniversary dates, based on the date on which you have signed this agreement (below). This renewal fee is applicable to the preceding year's updates. This agreement will automatically renew on each two-year anniversary of the date this agreement is signed, and it will continue on identical terms as listed herein. To terminate, CWF, or the financial institution, must receive written notice 30 days prior to the date the agreement would have renewed. In addition, there is a to ship the update.

Signature				Date
Name				
Institution Name				
Address				
City/State/Zip				
Phone:		e-mail:		
Office Use Only: Acct. No.	Imprint		Date	
Callin W. Fritz				



### **HSA Procedures Manual**



### HSA Procedures Manual

An HSA Administration & Compliance Guide

Here is your chance to have a comprehensive tool providing you with expert, up-to-date information which will allow you to determine if your bank is in compliance, and if not, what must be done to be in compliance.

We help you understand what must be done to offer HSAs and to be in compliance for HSAs.

### Order CWF's valuable HSA reference manual today!

CWF's HSA Procedures Manual is updated with the most recent rules to help you operate in compliance. This easy-to-use manual focuses on the laws and regulations that a financial institution, serving as an HSA custodian or trustee, must perform. The IRS penalties for not performing required tasks can be very expensive. This manual offers comprehensive guidance. With respect to each task the HSA custodian or trustee is required to perform, the manual sets forth recommended procedures along with an explanation why such procedures are recommended.

Put this comprehensive reference and training resource software to use at a single work station or on an entire network. Access information right at your computer using toolbars and shortcut keys with unlimited search capabilities. You are able to progress systematically through the many steps of administering a HSA and examples of forms are provided.

<b>Annual</b>	Fee (	(Sel	ect)
---------------	-------	------	------

	Print		E-Version &
Based on Asset Size	Version	E-version	<b>Print Version</b>
100 million or less	□ \$55	□ \$44	□ \$81
500 million or less	□ \$68	□ \$49	□ \$85
Greater than 500 million	□ \$69	□ \$69	□ \$114
$\square$ By checking this box we cert	ify that althou	gh our institution h	as more assets, we
qualify to use the 100 million or	less categor	v as there will be o	nly one or two user

### Get your electronic download today by faxing this order form to 1-800-211-0760 or by calling 1-800-346-3961.

#### \*AGREEMENT FOR MANUALS WITH UPDATE SERVICE

You will receive an invoice for the initial fee. The annual license fee for the update service is invoiced on the first and second contract anniversary dates, based on the date on which you have signed this agreement (below). This renewal fee is applicable to the preceding year's updates. This agreement will automatically renew on each two-year anniversary of the date this agreement is signed, and it will continue on identical terms as listed herein. To terminate, CWF, or the financial institution, must receive written notice 30 days prior to the date the agreement would have renewed. In addition, there is a \$13 fee to ship the update.

By checking this box, we hereby instruct CWF that we no longer wish to be furnished the print version, but we only wish to receive the electronic version.

Signature			Date
Name			
Institution Name			
Address			
City/State/Zip			
Phone:	e-n	nail:	
Office Use Only: Acct. No.	Imprint	Date	



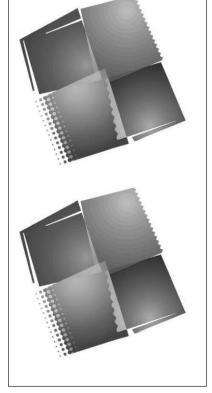
### **CESA Procedures Manual**



Coverdell Education Savings Accounts

A CESA Administration and Compliance Guide





### Order CWF's valuable CESA reference manual today!

CWF's CESA Procedures Manual is now updated with the most recent rules to help you operate in compliance.

Put this comprehensive reference and training resource software to use at a single work station or on an entire network. Access information from 11 chapters right at your computer using toolbars and shortcut keys with unlimited search capabilities. You are able to progress systematically through the many steps of administering a CESA and examples of forms are provided.

	Print		E-Version &
Based on Asset Size	Version	E-version	<b>Print Version</b>
100 million or less	□ \$39	□ \$33	□ \$72
500 million or less	□ \$39	□ \$49	□ \$79
Greater than 500 million	□ \$39	□ \$69	□ \$99
Ry checking this box we cert	tify that althoug	nh our institution l	nae more accete

☐ By checking this box we certify that although our institution has more assets, we qualify to use the 100 million or less category as there will be only one or two users

Get your electronic download today by faxing this order form to 1-800-211-0760 or by calling 1-800-346-3961.

#### \*AGREEMENT FOR MANUALS WITH UPDATE SERVICE

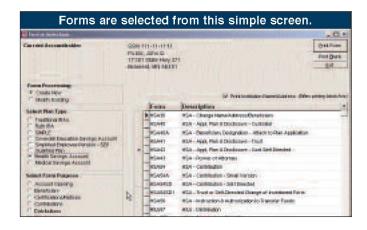
You will receive an invoice for the initial fee. The annual license fee for the update service is invoiced on the first and second contract anniversary dates, based on the date on which you have signed this agreement (below). This renewal fee is applicable to the preceding year's updates. This agreement will automatically renew on each two-year anniversary of the date this agreement is signed, and it will continue on identical terms as listed herein. To terminate, CWF, or the financial institution, must receive written notice 30 days prior to the date the agreement would have renewed. In addition, there is a \$13 fee to ship the update. 
☐ By checking this box, we hereby instruct CWF that we no longer wish to be furnished the print version, but we only wish to receive the electronic version.

Signature			Date	
Name				
Institution Name				
Address				
City/State/Zip				
Phone:	e	-mail:		
Office Use Only: Acct. No.	Imprint	Date		



### **HSA FormSystem<sup>™</sup> Software**

### Windows<sup>®</sup> Based HSA FormSystem<sup>™</sup>



The user can create a template for every form, allowing more efficient use.

This system allows the creation of reports summarizing the forms created, categorized by User, Form or Customer.

CWF's HSA FormSystem<sup>™</sup> contains over 20 HSA forms that cover all administrative topics related to HSAs.

Features include full retention of the information which is entered.

The system performs compliance checking as you enter the information. On completion you will see a preview of the completed product.

The HSA FormSystem can be run on a single PC, or on any local or wide-area network system.

This system supports every printer that is available through Windows

An IRA FormSystem is also available

#### Annual HSA Software Fee \$350

Collin W. Fritz and Associates, Ltd. "The Pension Specialists" <sup>TM</sup>	Collin W. Fritz and Associates, Ltd. P.O. Box 426, Brainerd, MN 56401 www.pension-specialists.com • e-mail info@pension-specialists.com
☐ Yes! I wish to purcha	se a license for CWF's HSA FormSystem™
Name	Title
Institution/Organization	Phone
Address	Fax
City/State/Zip	Email
Office Use Only: Acct. No.	Date

### **HSA Forms**

### Order Form

**Description** 

✓ Imprinted

For Fastest Service in Ordering, FAX this Form to 1-800-211-0760 or Call 1-800-346-3961

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

25 | 50 | 100 | 250 | 500 | 1,000 |

2000	1:4-1:0-5		•					-	.,,,,,,,,
Plan Agreement/Disclosure Statement									
HSA Custodial Booklet Set	3/24	40-HSA							
HSA Trust Booklet Set	3/24	41-HSA							
HSA Custodial Self-Directed Booklet Set	3/24	42-HSA							
Administrative Forms									
Change of Name, Address or Beneficiary to HSA Account	7/06	36-HSA							
HSA Beneficiary Designation – Attach to Plan Application	5/07	40-A							
Power of Attorney for HSA Transactions	11/10	43-HSA							
Revocation of Power of Attorney	11/10	44-HSA							
HSA Contribution Form	11/23	54-HSA							
HSA Contribution Form	6/21	54-A							
HSA - Payroll/Contribution Report	1/15	54-ER							
HSA – Self Directed or Trust Contribution Form	11/23	54-SDHSA							
HSA – Trust or Self-Direct HSA Change of Invest & Direction	5/22	54-SD1HSA							
Instruction & Authorization to Transfer HSA Funds	3/12	56-HSA							
HSA Distribution Form	6/13	57-HSA							
Certification of Disability for HSAs	4/12	57-DHSA							
Certification of Mistaken HSA Distribution	4/12	64-HSA							
HSA Certification for Rollover to an HSA	12/14	65-HSA							
Certification for One Lifetime Transfer of IRA Funds to an HSA	6/22	66-HSA							
HSA Spec. Explanation – Withdrawal of Excess HSA Contribution	1/24	67-HSA							
Worksheet to Calc. Income Related to Withdrawal of an Excess	12/14	67-WHSA							
Special Explanation and Certification for an HSA Beneficiary	8/17	204-HSA							
HSA Consulting @ \$295 per year									
HSA Manual \$79/each with update @ \$79 per year		49							
HSA Forms Completion Software @ \$350									
e-version license fees  Forms \$23					Logo –	Sı digital aı	ubtotal rt (\$25)		
☐ Plan Agreements \$125				(5		x If Appl			
					Snipp	ing & Ha	indling		

REVISED|FORM# |✓IMPRINT|

**40-HSA Plan Agreement Quantity** 25 50 100 250 500 1000+ **Nonimprinted** \$43 \$62 \$99 \$198 \$339 Quote ✓ Imprinted, application & document N/A \$89 \$122 \$239 \$399 Quote 41- and 42-HSA Plan Agreement Quantity 25 50 100 250 500 1000+ Nonimprinted \$47 \$71 \$117 \$229 \$369 Quote ✓ Imprinted, application & document N/A \$98 \$149 \$259 \$429 Quote **Administration Forms Quantity** 100 25 50 250 500 1000+ Nonimprinted \$17 \$27 \$41 \$89 \$140 Quote

N/A

N/A

\$64



Total

\$178

Quote

\$114

### **HSA Amendments**

#### ORDER FORM

Description	REVISED	FORM #	<b>✓IMPRINT</b>	25	50	100	250	500	1,000
Amendments									
HSA Custodial Comprehensive Amendment	6/23	75-HSAC							
HSA Trust Comprehensive Amendment	6/23	75-HSAT							
HSA Custodial Self-Directed Comprehensive Amendment	6/23	75-HSASD							
Disclosure Statement Amendments									
HSA Disclosure Statement Amendment	6/23	73 HSAC							
Brochures									
Health Savings Accounts	5/23	124							
Businesses & Health Savings Accounts	5/23	125							
Health Savings Accounts & FDIC Insurance	5/23	126							
IRAs & HSAs Benefit By Moving IRA Funds Tax Free to an HSA	5/23	127							
Are You a Beneficiary of a Deceased HSA Owner?	1/19	128							



Subtotal	
Logo – digital art (\$25)	
(Sales Tax If Applicable)	
Shipping & Handling	
Total	

75 Comprehensive Amendment Quantity	50	100	250	500	1,000+	
Nonimprinted	\$63	\$99	\$227	\$426	\$783	
✓ Imprinted	\$99	\$129	\$277	\$465	\$876	
73 Disclosure Amendment Quantity	50	100	250	500	1,000+	
Nonimprinted	\$51	\$87	\$192	\$360	\$632	
✓ Imprinted	\$73	\$117	\$239	\$399	\$682	
Brochure Pricing	25	50	100	250	500	1,000
Nonimprinted	\$22	\$34	\$47	\$83	\$138	\$250
✓ Imprinted	N/A	N/A	\$69	\$109	\$163	\$292

☐ e-version license fee \$65

Name	Phone	
Institution/Organization	Fax	
Address	email	
City/State/Zip	Office Use Only: Acct. No. Imprint Date	

#### Imprint your institution's name/logo and address

We recommend "imprinting" your amendments because it should be very clear who furnished this amendment to an IRA accountholder or an inheriting beneficiary.

### **Coverdell ESA Forms**

### Order Form

✓ Imprinted

Nonimprinted

✓ Imprinted

103 Brochure Quantity

For Fastest Service in Ordering, FAX this Form to 1-800-211-0760 or Call 1-800-346-3961

Name			
Institution Name			
Address			
City/State/Zip			
Phone:	Fax:		
e-mail:			
Office Use Only: Acct. No.	Imprint	Date	

<b>Description</b>			RE	EVISED	FORM #	<b>✓IMPRINT</b>	10	25	50	100	250	500
Plan Agreement/Disclosure Statement												
CESA Custodial Booklet Set				6/18	40-CE							
CESA Trust Booklet Set				6/18	41-CE							
CESA Custodial Self-Directed Booklet Set				6/18	42-CE							
Administrative Forms												
CESA Contribution Form				3/13	54-CE							
CESA Trust or Self-Directed Contribution Fo	rm			3/13	54-CESD							
nstruction & Authorization to Transfer CESA	Funds			8/13	56-CE							
Certification of Disability for CESAs				3/13	57-D							
CESA Distribution Form				5/15	57-CE							
CESA Self-Directed or Trust Distribution For	m			2/17	57-CESD							
Change in Designated Beneficiary Form				8/13	61-CE							
CESA - Naming an Inheriting Designated Be	eneficiary	,		5/05	62-CE							
CESA – Change in Responsible Individual				9/19	63-CE							
CESA - Designation of Successor Responsi	ble Indivi	dual		9/19	63A-CE							
CESA - Change in Responsible Individual wa	discussi	on of rule	es	9/19	63B-CE							
CESA Certification for Rollover to a CESA				12/14	65-CE							
Withdrawal of 2023 Excess Contribution from	n a CESA	4		7/23	67-CE							
Withdrawal of 2022 Excess Contribution from	n a CESA	4		12/21	67-CE							
Brochure												
Coverdell Education Savings Accounts				1/17	103							
CESA Procedures Manual (Vinyl Binder or E	lectronic	\$59)	$\perp$									
CESA Account Amendment				8/13	79-CE							
Comprehensive Amendments				2/13	75-CEC							
40/41/42-CE Plan Agreement Quantity	10	25	50	100	250				S	ubtotal		
Nonimprinted	\$22	\$47	\$71	\$117	\$229			Logo – d	digital a	rt (\$25)		
✓ Imprinted	\$37	\$72	\$98	\$149	\$259		(Sales Tax If Applicable)					
				455	050		Shipping & Handling					
Administration Forms Quantity	10	25	50	100	250					Total		
Nonimprinted  ✓ Imprinted	\$12 N/A	\$17 N/A	\$27 N/A	\$41 \$64	\$89 \$114							
v imprimed	IV/A	IVA	IVA	<b>404</b>	ψ114							
75-CEC Amendment Quantity	10	25	50	100	250							
Nonimprinted	\$10	Nonimprinted \$10 \$20 \$38			\$165							



\$99

250

\$69

\$93

\$53

100

\$35

\$59

\$189

500

\$115

\$136

\$20

25

\$18

\$30

50

\$28

N/A

### **Webinars**

### Enhance your training process for one employee or several employees at your location

CWF offers numerous IRA, HSA and CESA webinars. These webinars are an excellent way to learn the current rules and procedures applying to these tax-preferred accounts. Concise explanations and examples are furnished. As with our in-person seminars, attendees will have time to ask questions. Our intent is to help your personnel understand IRAs, HSAs and CESAs as well as possible so that the goals of your institution may be realized. If one has attended a specific basic webinar within the last 6 months he or she should not attend again.

#### **Current Topic Webinars Scheduled Monthly**

Central Time Zone Webinars are offered in a 1½-2 hour session 9:00 a.m. - 11:00 a.m. and 1:00 p.m. - 3:00 p.m. (individual topic time may vary)

Select any 1 session for \$225; any 2 for \$389; any 3 for \$545; any 5 for \$799 Additional Branch Connections are \$10 ea.

An updated seminar schedule with complete descriptions is available at www.pension-specialists.com

#### Choose from these topics:

- Review of Traditional IRAs Session 1
- Review of Traditional IRAs Session 2
- Review of Roth IRAs Session 1
- Review of Roth IRAs Session 2
- · Basics of HSAs
- A Surviving Spouse's Options with Respect to Their Spouse's IRA
- IRA Reporting Session 1
- IRA Reporting Session 2

- Inherited IRAs for Non-Spouse Beneficiaries
- Understanding Transfers, Direct Rollovers and Rollovers to IRAs and From IRAs
- · Basics of SEP Plans and SEP IRAs
- Methods of Correcting an IRA Contribution Withdraw it or Recharacterize it
- Basics of Substantially Equal Periodic Distribution Payments
- Required Minimum Distributions
- Basics of Coverdell ESAs

Attend these webinars from the comfort and convenience of your office. Make your reservation online now at www.pension-specialists.com or call 1-800-346-3961

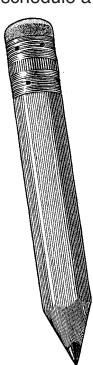
### **CWF 3-Day Schools**

### Increase your understanding of multiple types of IRAs, ensure compliance and improve customer service

CWF's 3-Day School provides the most comprehensive training you and your staff can receive for Traditional IRAs, Roth IRAs, SEP-IRAs and SIMPLE-IRAs. We will cover all areas to ensure compliance and increase profitability.

The school agenda covers all areas— established rules, new rules, changed rules and reporting and compliance procedures. Subject matter is updated as law changes occur.

Our schools are offered in-house at CWF's office in Brainerd, MN and in various states. Updated seminar schedule available at www.pension-specialists.com.



#### 3-Day School Fee Includes:

- 3-day tuition
- Textbook
- Related Material
- · A.M. & P.M. Breaks
- Lunches

1 Attendee: \$575

2 Attendees: \$450 each 3 or More: \$375 each

Please call for quote for additional attendees

#### Agenda Topics Include:

- ✓ Tax Benefits and Tax Statistics
- Setting Up and Maintaining IRA Files
- ✓ Establishing IRAs
- ✔ Basic Investments and Disclosure Rules
- ✓ Prohibited Transaction Concerns Relating to Marketing IRA Products and Services
- ✓ FDIC and NCUA Coverage Rules
- Contributions and Contribution Reporting
- ✓ Roth IRA Conversions
- ✓ Rollovers Among IRAs
- Correcting Mistaken or unwanted contributions
- Distributions and Distribution Reporting
- ✓ Administering Inherited IRAs
- ✓ Basics of SEP-IRAs
- ✓ Basics of SIMPLE-IRAs
- ✓ IRA Amendments
- ✓ Investments and Prohibited Transaction Concerns
- ✓ Tax Penalties and Additional Taxes
- ✓ Conducting a Self-Audit
- ✓ Special Tax Rules for Disaster and Storm Relief

See updated seminar schedules at www.pension-specialists.com

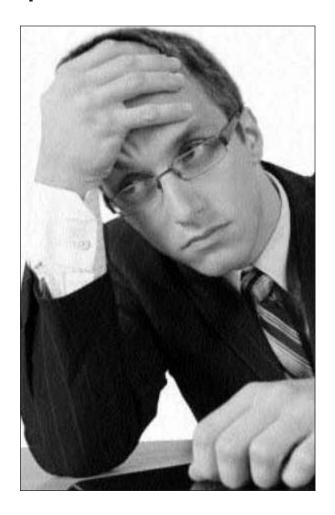
### **IRA Compliance Audits**

#### **Avoid IRS Penalties and Improve Compliance Procedures**

Before you find yourself standing face-to-face with a governmental representative, or an unhappy customer, you should make every effort to improve compliance procedures.

#### Reasons to Consider an IRA Compliance Audit

- · Changes to Computer Systems/Software
- · IRA rules are constantly changing
- · Changes in IRA personnel
- Governmental reporting procedures have changed, and continue to change
- · Acquisition of a financial institution
- · Peace of mind
- Inexpensive preventive medicine versus large governmental penalties
- Even though you use a third-party vendor for your IRA administration, your financial institution is responsible to the IRS for all reporting



### Traditional IRAs • Roth IRAs • SEP-IRAs • SIMPLE-IRAs Qualified Plans • Coverdell Education Savings Accounts

#### **CWF Will Review:**

- Compliance with FMV, 1099-R, and 5498 Requirements
- RMD Notices
- Plan Agreements
- Disclosure Statements
- Financial Disclosure Statements
- Contribution Documentation
- Beneficiary Situations

- Amendments
- Required Minimum Distributions
- Death Distributions
- Transfer & Rollover Procedures
- Withholding Requirements
- Recharacterizations
- Investment Documentation

### **IRA Compliance Audits**

### An audit now is a comparatively painless and inexpensive safeguard against the potential of great liability later

#### What Does the Audit Encompass?

- · CWF will review your IRA files
- CWF will give a verbal overview of audit findings on the day of audit
- CWF will write a comprehensive report dealing with the deficiencies and recommending procedures to strengthen the IRA program — this audit report will be a resource to help with your internal compliance procedures

#### Qualifications you can trust

Collin W. Fritz and Associates, Ltd. is especially suited to audit your IRA and Qualified Plan files and records. With some of the best legal and consulting professionals in the business, you can rely on our mastery of the up-to-the-minute compliance issues.

CWF offers two types of audits:

#### 1. On-site audit

You want an on-site audit if you want the CWF auditor to have full access to your customer files, computer files, forms, research documentation and your IRA personnel. This access will allow the auditor to determine the strengths and weaknesses of your institution's IRA work product.

Fee: \$1,200 per day plus travel expenses Includes a detailed written follow-up report

#### 2. Mail-in audit

Very similar to an on-site audit, except CWF will instruct you what files we wish to examine. After reviewing a list of your IRAs and asking various questions, you will be asked to photocopy various files, computer reports, forms, etc. and ship them to CWF for a comprehensive review.

Fee: \$495 – 25 files or \$695 – 40 files Includes a detailed written report

Inquiry Form: Fax/Mail  ☐ Yes! Send me information about a compliant This in an inquiry only and I am under no ob	and Associates 1 to
Name	Estimated # of IRAs
Institution/Organization	Estimated # of SEPs/SIMPLEs
Address	Estimated # of Roth IRAs
City/State/Zip	Estimated # of QPs
Phone	Estimated # of CESAs
Fax	Estimated # of HSAs
Email	

### **HSA Compliance Audits**

### An audit now is a comparatively painless and inexpensive safeguard against the potential of great liability later

#### What Does the Audit Encompass?

- · CWF will review your HSA files
- CWF will give a verbal overview of audit findings on the day of audit
- CWF will write a comprehensive report dealing with the deficiencies and recommending procedures to strengthen the HSA program — this audit report will be a resource to help with your internal compliance procedures

#### Qualifications you can trust

Collin W. Fritz and Associates, Ltd. is especially suited to audit your HSA and Qualified Plan files and records. With some of the best legal and consulting professionals in the business, you can rely on our mastery of the up-to-the-minute compliance issues.

CWF offers two types of audits:

#### 1. On-site audit

You want an on-site audit if you want the CWF auditor to have full access to your customer files, computer files, forms, research documentation and your HSA personnel. This access will allow the auditor to determine the strengths and weaknesses of your institution's HSA work product.

Fee: \$1,200 per day plus travel expenses Includes a detailed written follow-up report

#### 2. Mail-in audit

Very similar to an on-site audit, except CWF will instruct you what files we wish to examine. After reviewing a list of your HSAs and asking various questions, you will be asked to photocopy various files, computer reports, forms, etc. and ship them to CWF for a comprehensive review.

Fee: \$495 – 25 files or \$695 – 40 files Includes a detailed written report

INQUITY FORM: FAX/IVIAII  ☐ Yes! Send me information about an HSA con This in an inquiry only and I am under no ob	aria / 550 ciates, Eta:
Name	
Institution/Organization	Estimated # of IRAs
Address	Estimated # of SEPs/SIMPLEs
City/State/Zip	Estimated # of Roth IRAs
Phone	Estimated # of QPs
Fax	Estimated # of CESAs
Email	

### **IRA Administrative Services**

### To properly administer IRAs, financial institutions must be equipped to satisfy clients and comply with IRS regulations

CWF's IRA Department will work with you and your financial institution to eliminate tax-preferred account confusion and time consuming data processing.

#### **Administration Services**

#### **IRS Required Reports & Notices**

- ✓ Form 5498/5498-SA/5498-ESA
- ✓ Form 1099-R/1099-Q/1099-SA
- ✓ RMD Notices
- ✓ Withholding Reminder Notices

#### **Operations Reports**

- ✓ IRA Transaction Register
- ✓ IRA Distribution Report
- √ 70½ RMD Report
- ✓ IRA Contribution Report

#### **Customer Reports**

✓ IRA Retirement Account Statement

#### Management Reports (if desired)

- ✓ IRA Deposit Analysis Report
- ✓ IRA Distribution Analysis
- ✓ IRA Account Analysis

#### Your financial institution provides to CWF:

- New Account Information
- All Contributions (including transfers & rollovers)
- All Distributions
- All Interest Paid
- Any Institution Fees

#### Support Services Also Available

Toll-free IRA Consulting Subscription to "The Pension Digest" IRA Procedures Manual IRA FormSystem™

#### Please complete the following form for a customized price quotation

1. I would like CWF to furnish a quotation by:			FAX Form to				
☐ Phone ☐ Mail ☐ e-mail			1-800-211-0760,				
2. I am interested in administration in regard to			Call 1-800-346-3961or				
(select all that ap				email: info@pension-specialists.com			
☐ Traditional IRAs				omain into e pondion opodianotologin			
☐ Roth IRAs				Francisco tatancia (tarante)			
SIMPLE-IRAS		_ of accounts		For more information visit:			
☐ Coverdell ESAs				www.pension-specialists.com			
│ □ HSAs		_ of accounts					
│ □ SEP IRAs		_ of accounts		Collin W. Fritz			
Other		_ of accounts		and Associates, Ltd.			
Describe:				"The Pension Specialists" <sup>TM</sup>			
Name				Title			
Institution/Organiza	tion			Phone			
Address				Fax			
City/State/Zip			_ Email .				
Institution Asset Siz	e			Office Use Only: Acct. No. Date			

### **HSA Administrative Services**

### CWF has the expertise to help you properly administer HSAs and comply with IRS regulations

With CWF's HSA Department your financial institution can eliminate time consuming data processing and respond quickly to compliance changes.

#### **Administration Services**

#### **IRS Required Reports & Notices**

- ✓ Form 5498-SA
- √ Form 1099-SA

#### **Operations Reports**

- ✓ HSA Transaction Register
- ✓ HSA Distribution Report
- ✓ HSA Contribution Report

#### **Management Reports (if desired)**

- ✓ HSA Deposit Analysis Report
- ✓ HSA Distribution Analysis
- ✓ HSA Account Analysis

#### **Customer Reports**

✓ HSA Statement

#### Your financial institution provides to CWF:

- New Account Information
- All Contributions
- All Distributions
- All Interest Paid
- Any Institution Fees

#### **Support Services Also Available**

Toll-free HSA Consulting Subscription to "The Pension Digest" HSA Procedures Manual HSA FormSystem™

#### Please complete the following form for a customized price quotation

□ Phone □ Mai 2. I am interested in (select all that ap □ Traditional IRAs □ Roth IRAs □ SIMPLE-IRAs □ Coverdell ESAs □ HSAs □ SEP IRAs □ Other	administration in regard to	FAX Form to 1-800-211-0760, Call 1-800-346-3961or email: info@pension-specialists.com  For more information visit: www.pension-specialists.com  Collin W. Fritz and Associates, Ltd. "The Pension Specialists."
Name		Title
Institution/Organiza	tion	Phone
Address		Fax
City/State/Zip		Email
Institution Asset Siz	e	Office Use Only: Acct. No. Date

### **IRA Administration Software**



### Eliminate IRA data Processing and other administration hassles

Processing data for retirement plan administration can be a nightmare of calculation, documentation and filing requirements. But with the right computer software, your plan administration and recordkeeping can be easier than you ever imagined.

#### IRAAD™ is the Complete In-House IRA Administration System

This software maintains direct, in-house control over your IRA account administration.

#### CWF's IRAAD™ software

- Supports traditional IRAs, Roth IRAs, Coverdell ESAs, SIMPLE-IRAs, and Self-Directed IRAs
- Is totally on-line processing, no batch processing
- Operates on industry-standard hardware and software
- Performs interest accrual functions for fixed and variable savings and time deposit accounts. Supports first and last day accrual. Contains a generous set of supporting accrual and accounting reports
- Generates various customer notices: Interest Earned, Renewal, Maturity etc.
- Generates customer statements containing a detailed history of all transactions
- Contains several styles of trial balances

- · Produces audit trails for all transactions
- Generates the IRS Forms 5498 and 1099-R for IRA Accountholders
- Generates the IRS Forms 5498 and 1099-R information and transmittal for submittal to the IRS via magnetic media or via modem
- Prepares IRA Projection Schedules
- Prepares TISA Account Disclosures
- Can calculate and project RMD amounts
- Can calculate Pre-59½ Substantially Equal Periodic Payments
- Plus many other features. Optional interface to your Host System available

The annual price will be computed on the number of 5498s your institution files with the IRS each year. Networking capabilities are included at no additional cost!

Annual IRAAD™	Fee	\$5,000 +	\$2.00	per account
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### **IRA Software**

### SEPP™

### For Substantially Equal Periodic Payments

Tax rules severely limit penalty-free access to IRA funds before accountholders reach age 59½. CWF offers SEPP, a Windows® based software product providing all three safe harbor methods, and the software also allows you to create a non-safe harbor method. In addition, these methods may be modified by using an interest rate greater than permitted by the safe-harbor methods.

SEPP contains forms which may be used to establish the payment schedule and to permissibly modify the schedule as authorized by Rev. Ruling 2002-62. The software features the use of the applicable Federal interest rates, which can be downloaded on a daily basis.

You will be able to assist your prospective customer? The SEPP schedule needs to be established correctly, and then it needs to be properly administered. CWF's software will allow you to do so. This software allows you to provide an important service to your existing and future clients.

# Asset Size 100 million or less \$79 1 billion or less (but greater than 100 million) \$149 Greater than 1 billion \$299 Also note that a lesser fee might apply if SEPP™ will be used by only one division of a larger entity.

### DISCLOSE™

### Easily Customizes IRA Projection Schedules

The use of pre-printed IRA projection schedules no longer works for many IRA custodians. The reasons—many custodians are charging termination and transfer fees, and imposing early withdrawal penalties larger than the historical amounts of 3 or 6 months of simple interest.

With DISCLOSE<sup>™</sup>, no matter what the interest rate, compounding method, or penalties and fees, you'll have the projections you need in milliseconds.

The IRS may assess a penalty of \$50 for each incorrect IRA disclosure statement.

DISCLOSE<sup>™</sup> is priced at just \$99

### Please complete this form and FAX to 1-800-211-0760 or call for more information at 1-800-346-3961



Collin W. Fritz and Associates, Ltd.
P.O. Box 426, Brainerd, MN 56401
www.pension-specialists.com • e-mail info@pension-specialists.com

☐ Yes! I am interested in purchasing a license to use ☐ SEPP™ ☐ Disclose™				
Name	Title			
Institution/Organization	Phone			
Address	Fax			
City/State/Zip	_ Email			
Institution Asset Size	Office Use Only: Acct. No. Date			

### MINCAL<sup>TM</sup> Software

MINIMUM DISTRIBUTION SOFTWARE

Calculating required minimum distributions (RMDs) is one of the most complex aspects of IRA administration. CWF has developed MINCAL™, a Windows® based software package to perform the necessary calculations.

### This innovative software will enable you to do the following:

- Help you to provide excellent customer service and stay in compliance
- Prepare RMD Notices
- Calculate your customer's Required Minimum Distribution (RMD)
- Calculate and monitor RMDs for inherited traditional IRAs
- Calculate and monitor RMDs for inherited Roth IRAs
- · Prepare annual withholding reminder notices
- Increase employee productivity
- Exchange data between PC and mainframe via an optional upload/download feature
- · Maintain an unlimited number of beneficiaries per IRA
- Maintain an unlimited number of instruments per IRA
- · Generate administrative reports
- Generate all current and future IRS required RMD data

#### **Data Transfers Easily**

MINCAL™ has the ability, through its unique download feature, to transfer customer, investment and beneficiary data from virtually any mainframe Host computer to the personal computer on which MINCAL™ is being used. This download feature is separately priced on a quotation .

	Annual
Asset Size	Fee
250 million or less	\$225
500 million or less	\$349
Less than 1 billion	\$449
Less than 5 billion	\$649
Less than 10 billion	\$849
10 billion or greater	\$1,399

### Please complete this form and email to info@pension-specialists.com or call for more information at 1-800-346-3961

Collin W. Fritz and Associates, Ltd. "The Pension Specialists"	Collin W. Fritz and Associates, Ltd. P.O. Box 426, Brainerd, MN 56401 www.pension-specialists.com • e-mail info@pension-specialists.com
	eing contacted to discuss the possibility of purchasing a license to use CWF's at I can effectively administer 70 <sup>1</sup> / <sub>2</sub> IRAs and inherited IRAs
Name	Title
Institution/Organization	Phone
Address	Fax
City/State/Zip	Email
Office Use Only: Acct. No. Date	

MINIMUM DISTRIBUTION SOFTWARE

### **Administering Inherited IRA Accounts**

Calculating required minimum distributions for inherited IRAs is one of the most complex aspects of IRA administration. CWF has developed MINCAL™, a Windows® based software package to perform calculations using the final RMD regulations for both inherited IRA and "70½" IRAs.

A beneficiary who fails to take a timely RMD beneficiary distribution owes the 50% excess accumulation tax and may look to the IRA custodian to share the tax pain. The IRA custodian wants to minimize its potential liability.

### This innovative software will enable you to do the following for your inherited IRAs:

- Prepare RMD Notices
- · Calculate and monitor RMDs for inherited IRA accounts
- · Prepare annual withholding reminder notices
- Help you to provide excellent customer service and stay in compliance
- Maintain an unlimited number of beneficiaries per inherited IRA
- · Maintain an unlimited number of instruments per inherited IRA
- Increase employee productivity
- Exchange data between PC and mainframe via an optional upload/download feature
- · Generate administrative reports
- · Generate all current and future IRS required RMD data
- · Quick and easy installation

#### **Data Transfers Easily**

MINCAL™ has the ability, through its unique download feature, to transfer customer, investment and beneficiary data from virtually any mainframe Host computer to the personal computer on which MINCAL™ is being used. This download feature is separately priced on a quotation .

	Annual
Asset Size	Fee
250 million or less	\$225
500 million or less	\$349
Less than 1 billion	\$449
Less than 5 billion	\$649
Less than 10 billion	\$849
10 billion or greater	\$1,399

Complete this form and email to info@pension-specialists.com or call for more information at 1-800-346-3961

Collin W. Fritz and Associates, Ltd. "The Pension Specialists"	Collin W. Fritz and Associates, Ltd. P.O. Box 426, Brainerd, MN 56401 www.pension-specialists.com • e-mail info@pension-specialists.com
☐ Yes! I am interested in per administer inherited IRA	urchasing a license to use CWF's MINCAL™ software so that I can effectively s
Name	Title
Institution/Organization	Phone
Address	Fax
City/State/Zip	Email
Office Use Only: Acct. No. Date	

### **CWF's IRA Tests**<sup>TM</sup>

#### Improve understanding and lessen liability concerns

CWF has created a number of multiple choice IRA tests. They serve multiple purposes for an individual to determine how well he or she has mastered IRAs and a particular IRA subject allowing a person to improve their IRA knowledge.

#### The CWF IRA Tests:

- 1. Test #501 20 questions (Free)
- 2. Test #502 100 questions
- 3. Test #503 100 questions
- 4. Test #601 50 questions
- 5. Test #602 50 questions
- 6. Test #603 50 questions
- 7. Test #604 50 questions
- 8. Test #701 60 questions
- 9. Test #702 80 questions
- 10. Test #705 30 questions
- 11. Test #801 124 questions
- 12. Test #901 100 questions
- 13. Test #902 90 questions

Tests 501-705 are testing general overall knowledge of IRAs.

Test 801 is a comprehensive test on the topic of inherited IRAs for a nonspouse beneficiary.

Test 901 is a comprehensive test on the topic of direct rollovers, rollovers and transfers

Test 902 is a comprehensive test on the topic of Roth IRA conversions

We will furnish a test either in a print format or an e-version. The e-version will correct each test where the print version will need to be manually corrected by using our answer sheet.

#### See the following page for test fees.



Place your order at www.pension-specialists.com/iratests/iratests.pdf

### **CWF's IRA Tests**<sup>TM</sup>

Ind	icate your	choice(s). Licen	se for individual tes	t(s):	
1.	Test #501 -	20 Questions	$\square$ e-version $\square$ Print	☐ Free	
2.	Test #502 -		☐ e-version ☐ Print ☐ \$34.99 (up to 10 times)		☐ \$189.99 (unlimited)
3.	Test #503 -	- <b>100 Questions</b> ☐ \$23.99 (1 time)	☐ e-version ☐ Print ☐ \$34.99 (up to 10 times)	☐ \$79.99 (up to 20 times)	□ \$189.99 (unlimited)
4.	Test #601 -	- <b>50 Questions</b> ☐ \$16.99 (1 time)	□ e-version □ Print □ \$29.99 (up to 10 times)		☐ \$79.99 (unlimited)
5. ·	Test #602 -	- <b>50 Questions</b> ☐ \$16.99 (1 time)	□ e-version □ Print □ \$29.99 (up to 10 times)		☐ \$79.99 (unlimited)
6.	Test #603 -	- <b>50 Questions</b> ☐ \$16.99 (1 time)	□ e-version □ Print □ \$29.99 (up to 10 times)	□ \$39.99 (up to 20 times)	□ \$79.99 (unlimited)
7.	Test #604 -	- <b>50 Questions</b> ☐ \$16.99 (1 time)	□ e-version □ Print □ \$29.99 (up to 10 times)	39.99 (up to 20 times)	☐ \$79.99 (unlimited)
8.	Test #701 -		□ e-version □ Print □ \$29.99 (up to 10 times)		□ \$79.99 (unlimited)
9.	Test #702 -		□ e-version □ Print □ \$29.99 (up to 10 times)	39.99 (up to 20 times)	□ \$79.99 (unlimited)
10.	Test #705		□ e-version □ Print □ \$29.99 (up to 10 times)	39.99 (up to 20 times)	□ \$79.99 (unlimited)
11.	Test #801		s		☐ \$189.99 (unlimited)
12.	Test #901 -		□ e-version □ Print □ \$34.99 (up to 10 times)		☐ \$189.99 (unlimited)
13.	Test #902 -		☐ e-version ☐ Print ☐ \$34.99 (up to 10 times)	☐ \$79.99 (up to 20 times)	□ \$189.99 (unlimited)
Unl	limited Lice	ense tests 601-7 ense tests 801, 9 ense for tests 60		$\square$ e-version	<ul><li>□ Print \$375</li><li>□ Print \$550</li><li>□ Print \$850</li></ul>
Collin W. Fritz and Associates, Ltd. P.O. Box 426, Brainerd, MN 56401 www.pension-specialists.com • e-mail info@pension-specialists.com  Yes! I am interested in purchasing a license to use CWFs IRA Tests. Please send me the indicated tests					
		•	•		nd me the indicated tests
1					
A	ddress			Fax	
C	ity/State/Zip _		Email		
Off	fice Use Only: Acct. No	. Date			

### **CWF Products and Services**

Call
1-800-346-3961
for more
information,
or prices on
any of the
products or
services CWF
has to offer

#### **EDUCATION/TRAINING**

- 1-day Seminars
- 3-day Schools IRA School
   QP School
- In-House Specials
- Newsletters
- Procedures Manuals
- Webinars

#### **COMPLIANCE FORMS**

- IRA Traditional and Roth
- SEP-IRA
- SIMPLE-IRA
- 401(k)
- CESA Plans
- HSA

### TELEPHONE CONSULTING

- IRA
- QP/SEP-IRA
- SIMPLE-IRA
- CESA Plans
- HSA

#### **AUDITS**

- IRA Plans
- QP Plans
- CESA Plans

#### **SOFTWARE**

- Electronic IRA FormSystem™
- Electronic HSA FormSystem™
- Electronic IRA, CESA and HSA Procedures Manual
- Electronic Brochures
- Electronic Newsletters
- IRA Data Processing
- · HSA Data Processing
- MINCAL<sup>™</sup> Distribution
- IRA Disclose
- SEPP™

### THIRD-PARTY ADMINISTRATION

• IRA

Traditional

Roth

SEP

**SIMPLE** 

**CESA** 

• QP

401(k) Recordkeeping

**ESOP** Recordkeeping

Profit Sharing and Money Purchase

- Prototypes
- HSA

#### MARKETING TOOLS

- Customized Printing
- Brochures
- Statement Enclosures
- Customer Newsletters

